

RECRUITMENT

## PUNJAB STATE POWER CORPORATION LIMITED

Office of Chief Engineer/Fuel, PSEB (now PSPCL) Head Office, The Mall, Patiala – 147001

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Website: www.pspcl.in, Corporate Identity No. U40109PB2010SGC033813

Employment Notification No. 03/2024

Dated: 23/12/2024

### Detailed Advertisement

**(Recruitment of 28 no. posts of Statutory Manpower on contractual basis for operation and maintenance of Pachwara Central Block OCP (Open Cast Project), Amrapara, District Pakur, Jharkhand)**

Punjab State Power Corporation Limited (PSPCL), a Power Generating and Distribution company owned by Government of Punjab, which has played a key role in implementation of Punjab Government plans for 24x7 uninterrupted quality power supply in the State of Punjab, is looking for recruitment of suitable candidates with good academic record and professional experience for the following mentioned 28 no. posts of statutory manpower in 5 no. different cadres for operation and maintenance of Pachwara Central Block OCP(Open Cast Project), Amrapara, Dist. Pakur, Jharkhand covering all Mining activities spread across the District Pakur, Jharkhand, '**PURELY ON CONTRACTUAL**' basis initially for a period of 03 (three) years from the **date of joining.**

**A. DETAILS OF NAME OF THE POSTS, VACANCIES, EDUCATIONAL QUALIFICATIONS, MINIMUM EXPERIENCE AND MAXIMUM AGE: -**

Sr. no.	Name of the Post	No. of Vacancies	Educational Qualifications	Minimum Experience	Maximum age as on 01.01.2025
01	Manager (on contractual basis)	1 No.	a) Degree in Mining Engineering / AMIE in Mining Engineering from any institute approved / recognized by the UGC, AICTE with 1 <sup>st</sup> Class Manager's Certificate of Competency under the CMR, 1957/2017.	a) 05 years' post qualification experience in Coal Mining.	55 years
			or		
			b) Diploma in Mining Engineering from an Institute approved by the State Council of Technical & Vocational Education and Skill Development / AICTE with 1st Class Manager's Certificate of Competency under the Coal Mines Regulation, 1957 / 2017.	b) 15 years' post qualification experience in Coal Mining.	55 years



Sr. no.	Name of the Post	No. of Vacancies	Educational Qualifications	Minimum Experience	Maximum age as on 01.01.2025
02	Assistant Manager (on contractual basis)/ Assistant manager-Under Manager (on contractual basis)	06 Nos.	a) Degree in Mining Engineering / AMIE in Mining Engineering from any institute approved / recognized by the UGC, AICTE with 1st Class / 2nd Class Manager's Certificate of Competency under the CMR, 1957/2017. or	a) 1-year post qualification experience (i.e. after obtaining 1st Class / 2nd Class Manager's Certificate of Competency under the CMR, 1957/2017) in coal mine.	40 years
			b) Diploma in Mining Engineering from an Institute approved by the State Council of Technical & Vocational Education and Skill Development / AICTE with 1st Class / 2nd Class Manager's Certificate of Competency under the Coal Mines Regulation, 1957 / 2017. or	b) 10-years' post qualification experience (i.e. after obtaining 1st Class / 2nd Class Manager's Certificate of Competency under the CMR, 1957/2017) in coal mine.	45 years
			c) Matriculation or Equivalent Examination passed from Govt. recognized Board with 1st Class / 2nd Class Manager's Certificate of Competency under the Coal Mines Regulation, 1957 / 2017.	c) 12-years' post qualification experience (i.e. after obtaining 1st Class / 2nd Class Manager's Certificate of Competency under the CMR, 1957/2017) in coal mine.	45 years
03	Surveyor (on Contractual basis)	01 No.	a) Diploma in Survey Engineering from an Institute approved by the State Council of Technical & Vocational Education and Skill Development / AICTE with DGMS Certified Surveyor's Certificate under the Coal Mines Regulations, 1957/2017. or	a) 1-year post qualification experience in open cast coal mine after obtaining Surveyor's Certificate from DGMS under CMR 1957/2017.	40 Years
			b) Matriculation or Equivalent Examination passed from Govt. recognized Board with DGMS Certified Surveyor's Certificate under the Coal Mines Regulations, 1957/2017.	b) 5-years' post qualification experience in open cast coal mine after obtaining Surveyor's Certificate from DGMS under CMR 1957/2017.	45 Years
04	Overman (on contractual basis)	10 Nos.	a) Diploma in Mining Engineering with valid Overman's certificate of Competency from DGMS under Coal Mines Regulation 1957/2017. or	a) 1 year post qualification experience as overman (i.e. after obtaining valid Overman's certificate of Competency from DGMS under Coal Mines Regulation 1957/2017) in open cast coal mine.	40 Years
			b) Matriculation or Equivalent Examination passed from Govt. recognized Board with Overman's certificate of Competency from DGMS under Coal Mines Regulation 1957/2017.	b) 5 years' post qualification experience as overman (i.e. after obtaining valid Overman's certificate of Competency from DGMS under Coal Mines Regulation 1957/2017 in open cast coal mine.	45 Years



Sr. no.	Name of the Post	No. of Vacancies	Educational Qualifications	Minimum Experience	Maximum age as on 01.01.2025
05	Mining Sirdar (on contractual basis)	10 Nos.	a) <ul style="list-style-type: none"> <li>• Matriculation or Equivalent Examination passed from Govt. recognized Board, with</li> <li>• Diploma in Mining Engineering of 3 years' duration from any recognized Institute, with</li> <li>• A valid Overman Certificate of competency issued by DGMS, Dhanbad or any other certificate of competency in Mining issued by DGMS, Dhanbad which entitles the applicant to work as Mining Sirdar as per Coal Mines Regulation 2017 for working in coal mines, with</li> <li>• A valid Gas Testing Certificate issued by DGMS for Coal (under The Mines Act, 1952), with</li> <li>• A valid First Aid Certificate issued by Institutes recognized by DGMS.</li> </ul> <p style="text-align: center;">or</p>	a) 1-year post qualification experience in open cast coal mine after obtaining Valid Overman Certificate of competency issued by DGMS, Dhanbad or any other certificate of competency in Mining issued by DGMS, Dhanbad which entitles the applicant to work as Mining Sirdar as per Coal Mines Regulation 2017 for working in coal mines.	40 years
			b) <ul style="list-style-type: none"> <li>• Matriculation or Equivalent Examination passed from Govt. recognized Board, with</li> <li>• Valid Mining Sirdar ship Certificate of competency issued by DGMS, Dhanbad, with</li> <li>• Valid Gas Testing Certificate issued by DGMS for Coal (under The Mines Act, 1952), with</li> <li>• Valid First Aid Certificate issued by Institutes recognized by DGMS.</li> </ul>	b) 3-years' post qualification experience in open cast coal mine after obtaining Mining Sirdar ship Certificate of competency issued by DGMS, Dhanbad.	40 years

**Note: -**

- The minimum experience means Post Qualification experience, i.e. experience acquired by the candidate after possessing the essential qualification prescribed for the post.
- Experience Certificate in DGMS format issued by the Competent Authority (Annexure-B) shall only be considered for the above-mentioned posts.
- Preference will be given to the candidates having work experience in PSPCL's Pachwara Central Coal Mine, being conversant with the issues pertaining to this Mine for smooth operation of mining activities.

**B. AGE LIMIT:**

The candidates must not have an age more than that mentioned in the Table above against each of the posts. The cut-off date for ascertaining age and experience, etc will be 01.01.2025.

Date of Birth will be taken as that mentioned in the Birth Certificate issued by the competent authority / Certificate of Class-X or equivalent examination. No other proof of date of birth shall be accepted.



**C. BREAKUP OF 28 NO. POSTS OF STATUTORY MANPOWER FOR RESERVATION IN VARIOUS CATEGORIES: -**

The breakup of 28 no. posts of statutory manpower for reservation in various categories is as under: -

Sr. No.	Name of Posts (on contractual basis)	Total Vacancies	Reservation breakup						
			Un reserved	Scheduled Caste			Backward Class		
				Backlog	Present case	Total	Backlog	Present case	Total
1	Manager	1	1	-	-	-	-	-	-
2	Assistant Manager or Assistant manager-Under Manager	6	1	2	2	4	-	1	1
3	Surveyor	1	-	1	-	1	-	-	-
4	Overman	10	-	4	3	7	2	1	3
5	Mining Sirdar	10	-	4	3	7	1	2	3
<b>Total</b>		<b>28</b>	<b>2</b>	<b>11</b>	<b>8</b>	<b>19</b>	<b>3</b>	<b>4</b>	<b>7</b>

- The reservation of posts under reserved categories will be applicable for candidates belonging to the State of Punjab only.
- SC (Schedule Caste) / BC (Backward Classes) candidates from states other than Punjab shall not be entitled for respective reservation benefits. Such candidates may apply as 'General category / Un reserved candidate' subject to eligibility otherwise.
- Candidates applying under reservation categories need to submit their reservation category certificate as per the instructions of the concerned department of Govt, of Punjab. They are also required to submit their Birth Certificate and Residence Certificate along with other required certificates.

**D. COMPENSATION FOR POSTS UNDER CONTRACTUAL BASIS:**

The selected candidates will be paid following monthly consolidated remuneration along with other allowances mentioned against each contractual post: -

Detailed chart of Monthly Consolidated Remuneration along with other allowances and perks for various posts on contract basis								
Name of the Post (on contractual basis)	Monthly Consolidated Remuneration	Mines Allowance per Month (Fixed)	Medical / OPD Allowance per month (Fixed)	Conveyance Allowance (Fixed)	Medical Health Insurance (Family)	Term Insurance (Self)	Life Insurance	TA&DA for official travelling will be provided equivalent to: -
Manager	Rs.80,000/-	Rs. 5,000/-	Rs.1,000/-	Rs. 2500/-	Reimbursement up 25,000/- per annum on production of premium receipt & policy documents (Fixed)	Reimbursement up 25,000/- per annum on production of premium receipt & policy documents (Fixed)		AEE/AE (PSPCL)
Assistant Manager or Assistant manager-Under Manager	Rs. 60,000/-	Rs. 4,000/-	Rs. 1,000/-	Rs. 2000/-				AEE/AE (PSPCL)
Surveyor	Rs. 40,000/-	Rs. 3,000/-	Rs. 1,000/-	Rs. 1500/-				AEE/AE (PSPCL)
Overman	Rs. 40,000/-	Rs. 3,000/-	Rs. 1,000/-	Rs. 1500/-	Reimbursement up to 20,000/- per annum on production of premium receipt & policy documents (Fixed)	Reimbursement up to 20,000/- per annum on production of premium receipt & policy documents (Fixed)		AEE/AE (PSPCL)
Mining Sirdar	Rs 30,000/-	Rs. 2,000/-	Rs. 1,000/-	Rs. 1500/-	Reimbursement up to 20,000/- per annum on production of premium receipt & policy documents (Fixed)	Reimbursement up to 20,000/- per annum on production of premium receipt & policy documents (Fixed)		JE/AE (PSPCL)



**E. OTHER APPLICABLE EMOLUMENTS:**

- i. Rent free Accommodation shall be provided to all the officers/officials in the Amirjola/ Amrapara colony (exclusive of water and electricity charges), if any officer / official does not want to avail this facility/ non-availability of accommodation, then House Rent Allowance @ 10% of MONTHLY CONSOLIDATED REMUNERATION per month will be given.
- ii. Admissible causal leave: 10 days per annum to all categories of statutory manpower.
- iii. Night shift allowance will be paid subject to a maximum of Rs. 1200 per month, subject to maximum of 10 Nights Shifts. Further, if nos. of night shifts are less than maximum allowed shifts (i.e. 10-night shifts), then the payment of Night shift allowance shall be done on pro-rata basis (i.e. Rs. 120/ night shift).
- iv. Annual enhancement @ 3% on monthly consolidated remuneration as payable at that respective point of time shall be paid based on satisfactory performance evaluation.
- v. The TA&DA shall be payable as under: -
  - Manager, Assistant Manager or Assistant Manager/Under Manager, Surveyor and Overman will be eligible for TA/DA as entitled to the AEE's /AEs of PSPCL.
  - Mining Sirdar will be eligible for TA/DA as entitled to the JE's of PSPCL.
- vi. Applicability of CMPF (Coal Mine Provident Fund):- The deposit of Provident Fund Contribution @ 12% and Pension Contribution @ 7% of the both Employee's and Employer's shares along with 3% Administrative Charges and Bank Collection Charges, if any will be made by PSPCL every month to the Commissioner, Coal Mines Provident Fund Organisation, Dhanbad from the date of joining as PSPCL's Statuary Manpower.
- vii. The annual leaves with wages (Paid Leave) under Section 49 and 52 of The Mine Act, 1952 will be applicable to the statutory manpower employed on contractual basis by the PSCPL at Pachwara Central Coal Mine from the date of joining.
- viii. In lieu of medical reimbursement/ terminal/ death benefits to statutory manpower on contract basis, PSPCL has made provision of Medical Health Insurance & Term Life Insurance. If any person does not avail this facility, then PSPCL shall not be liable in any manner to pay any amount in this regard to that employee or his family members in case of illness/ death.
- ix. Reimbursement of Medical Health Insurance (Family) and Term Insurance (Self) will be done annually and will be on pro-rata basis i.e. if any employee leaves the organization before the completion of financial year, then payment shall be on pro-rata basis & there shall be recovery on pro-rata basis too in case the payment is already paid.
- x. **SECURITY DEDUCTION:** An amount equivalent to 1(one) month's salary plus other applicable allowances as security deposit will be deducted from the monthly salary in 10 equal instalments and this whole accumulated amount will be refunded without any interest on the final termination of contract of engagement by the either side viz. the Appointee i.e. appointed candidate and the Appointing Authority i.e. PSPCL.

**F. TENURE OF ENGAGEMENT/CONTRACT: -**

The period of contract will be maximum up to 03 (three) years initially or till the age of 60 years whichever is earlier from the date of joining subject to satisfactory performance evaluation at the end of every year. However, the term of appointment can be extended further beyond 3rd year on annual basis depending on the requirements of PSPCL, subject to satisfactory performance evaluation of previous 3 years by the PSPCL

**G. Eligibility Criteria**

- **Nationality:** Only Indian Nationals are eligible to apply.
- **Educational Qualifications:**



The requirements regarding essential educational qualification for different posts are given in Table above. All qualification should be from a University/ Institute recognized by Government of India.

a. Fraction of percentage in educational qualification will be ignored and will not be rounded off to the next higher integer i.e. 59.9% will be treated as less than 60%.

b. Wherever CGPA/OGPA/DGPA or Letter Grade in a degree / diploma is awarded, its equivalent percentage of marks must be indicated in the application form as per norms adopted by University/ Institute. If Class/ Division and percentage is not indicated in the Certificate or Mark sheet, the applicant shall submit the conversion formula for deriving CGPA to percentage equivalence from the concerned University/Institution, failing which the application is liable to be rejected.

• **Work Experience:**

For being eligible for selection, the candidate must have experience as specified in above table.

Those working in Public Sector/ Government Sector/ Autonomous bodies of Government may forward application 'Through Proper Channel' or submit 'No Objection Certificate' / 'Proper Relieving Order' at the time of joining if selected.

**H. Relaxation in Criteria: -**

In case no suitable candidate appears for recruitment having prescribed experience/ age then suitable relaxation in experience/ age conditions can be allowed by PSPCL with the approval of competent authority of PSPCL.

**I. MODE OF SELECTION: -**The mode of selection for the above posts will consist of the following: -

**1. Venue and schedule of Document Checking: -**

The documents checking of the candidates shall be held as per following schedule at Hotel Muskan, Near Ambedkar Chowk, Main Road, Pakur, Jharkhand: -

Name of Posts	Date of Document Checking
Manager, Assistant Manager or Assistant Manager /under Manager and Surveyor	28.01.2025
Overman	29.01.2025
Mining Sirdar	30.01.2025

**2. Selection criteria: -**

- a) These posts will be filled '**Purely on the merit basis**' based on percentage of marks obtained in Degree/Diploma/Matriculation or equivalent examination. Where the prescribed qualification is Degree/ Diploma/Matriculation or equivalent examination with valid DGMS certificate of competency, then Degree holder candidate will be preferred and merits will be prepared on the basis of percentage marks in Degree, in case suitable Degree holder candidates are not available only then Diploma holder candidate will be considered on the basis of percentage marks in Diploma and further if suitable Diploma holder candidates are not available only then Matriculation or equivalent examination with valid DGMS certificate of competency will be considered on the basis of percentage marks in Matriculation or equivalent examination.
- b) If any candidate wants to apply for more than one post mentioned above, then he has to submit separate application for each post for which he wants to apply.
- c) If two or more candidates secure same marks, then their relative merit shall be determined by their age where higher age candidates shall be placed at higher merit.



- d) If the number of applications for any post is high, PSPCL reserves the right to shortlist candidates with higher criteria than the minimum eligibility requirements mentioned above.
- e) On the date of document checking, Candidates must bring duly filled **Annexure-A** (attached with this detailed advertisement), 02 (two) no. recent coloured passport size photographs and following original testimonials and other relevant certificates along with their self-attested copies for verification purposes. The original documents shall be returned to the candidates on the same day after checking:-
  - i) Certificate of Educational and other qualification (Degree / Diploma/ 10+2 etc. along with DMCs of all semesters).
  - ii) Certificate of Proof of Age (Matriculation/10th class certificate etc. along with DMC).
  - iii) Certificates of Competencies under the Coal Mines Regulation, 1957/2017, issued by DGMS.
  - iv) Experience Certificates issued by Employers on DGMS format only.
  - v) Salary slips of last 12 months issued by ex-employers.
  - vi) Salary account bank statement matching with above salary statements.
  - vii) CMPF/EPF/ESI statements, whichever is applicable, for the financial Years matching with above submitted salary statements.
  - viii) In case CMPF/EPF/ESI schemes are not applicable to the ex-employers (firm/establishment/industry), then candidate will have to submit a certificate issued by ex-employers (firm/establishment/industry) along with notarized affidavit in this regard.
  - ix) Employees in Government, Semi-Government undertakings and PSUs are required to submit 'No Objection Certificate' issued by their employer at the time of document checking. Else they shall submit undertaking regarding non requirement of NOC.
  - x) Candidates applying under reserved categories need to submit their reservation category certificate. They are also required to submit their Birth Certificate and Residence Certificate along with other required certificates.

**J. TERMINATION OF ENGAGEMENT/CONTRACT: -**

The contract of engagement shall be liable for termination with 01 (one) months' notice on either side. i.e. if at any stage the recruited candidate desire to resign, he will be required to give one month's notice or forfeiture in lieu thereof, his salary including allowances for one month or for the period by which the notice falls short of one month. Similarly, the appointing Authority i.e. PSPCL however, reserve the right to terminate the service of appointment forthwith or before the expiry of the stipulated period of notice or by making payment to him/her of a sum equivalent to the pay and allowances for the period of notice or the unexpired portion thereof.

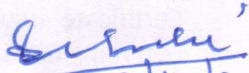
**K. GENERAL INSTRUCTIONS: -**

- i. Appointment shall be purely on contractual basis and the appointed candidate(s) will not have any right for regular employment in PSPCL.
- ii. Candidature of a candidate is liable to be rejected at any stage of the recruitment process or even after recruitment or joining, if any information provided by the candidate is found to be false or is found not to be in conformity with the eligibility criteria as mentioned in the advertisement. Screening and selection of candidates will be based on the details provided by the candidate; hence it is necessary that the applicants should furnish only accurate, full and correct information. Furnishing of wrong / false / incomplete information will lead to disqualification and the **PSPCL will not be responsible** for any consequence arising out of furnishing such wrong / false / incomplete information by the candidate.
- iii. The appointment of Statutory Manpower will remain '**purely provisional**' till the veracity of the educational/ Proof of Age/ Certificate of Competency issued by DGMS/ Experience Certificates documents. In case the verification of the above-mentioned documents fail or if any information furnished by any candidate in the application is found to be wrong, their candidature will be rejected



forthwith and the total salary drawn till that date along with applicable rate of interest shall be recovered from them and legal action shall be initiated against them as per prevailing rules & regulation of PSPCL regarding appointments.

- iv. Request for change of mailing address / category / discipline / qualification etc. once declared in the application form will not be entertained.
- v. No Travelling Allowance (TA) or any other expenses will be admissible to the candidates appearing for document checking.
- vi. Any canvassing or personal follow up with an intention of inducing the process of recruitment by and on behalf of any candidate shall lead to immediate cancellation of candidature.
- vii. The PSPCL reserves the right to withdraw / cancel the advertisement / recruitment process/ increase or decrease no. of posts if circumstances so warrant without assigning any reason thereof.
- viii. No correspondence will be entertained from candidates not shortlisted/ not selected.
- ix. In case of any ambiguity/dispute or interpretation, decision of the PSPCL shall be final and binding on the candidate. Legal jurisdiction shall be subject to Local district Courts at Patiala only.
- x. **Candidates are advised to regularly visit PSPCL official website (www.pspcl.in) for any updates regarding this advertisement.**
- xi. **In case of any difficulty or query related to recruitment process, please contact through e-mail id: cefuelpspcl@gmail.com by quoting the employment notification no. and date.**

  
23/12/2024  
Chief Engineer/Fuel  
PSPCL, Patiala.



**CHECKLIST OF MANDATORY DOCUMENTS REQUIRED TO BE PRODUCED BEFORE THE SCREENING COMMITTEE AT THE TIME OF DOCUMENT CHECKING**

Candidate must bring original certificates together with an attested copy of each along with application form.

Sr. No.	Documents Name
1.	Duly signed and filled in application form (Annexure-A attached with this detailed advertisement)
2.	02 (two) no. colored passport size photographs.
3.	Original testimonials of Class X / Matriculation Certificate/ DOB Certificate (proof of age) & educational certificates and experience certificates (in DGMS format as enclosed) from previous / present employer(s) regarding relevant post qualification experience, DGMS Competency Certificates and other relevant certificates along with original testimonials for verification purposes.
4.	Salary slips of last 12 months issued by ex-employers.
5.	Salary account bank statement matching with above submitted salary statements.
6.	CMPF/EPF/ESI statements, whichever is applicable, for the financial Years matching with above submitted salary statements. In case CMPF/EPF/ESI schemes are not applicable to the ex-employers(firm/establishment/industry), then a certificate issued by ex-employers(firm/establishment/industry) along with notarized affidavit in this regard.
7.	Candidates applying under reserved categories need to submit their reservation category certificate. They are also required to submit their Birth Certificate and Residence Certificate along with other required certificates.
8.	Employees in Government, Semi-Government undertakings and PSUs are required to submit 'No Objection Certificate' issued by their employer at the time of document checking. Else they shall submit undertaking regarding non requirement of NOC.



## Annexure - A Application Form

POST NAME: \_\_\_\_\_

To,  
Chief Engineer/Fuel,  
PSPCL, Patiala-147001

Space for recent passport size photograph. Full name of the candidate should be mentioned on the photograph.

01.	<b>FULL NAME: (In Block Letters)</b>				
02.	<b>FATHER'S NAME:</b>				
03.	<b>ADDRESS:</b>	(a) Permanent:			
		(b) Present:			
04.	<b>DATE OF BIRTH:</b> (Attach attested copy of appropriate certificate)	____ / ____ / ____ (Put '0' before any single digit viz. 05/07/XXXX)			
05.	<b>Age as on 01.01.2025</b>	_____ Years _____ month(s) _____ day(s)			
06.	<b>EDUCATIONAL &amp; PROFESSIONAL QUALIFICATION:</b> (Attach attested copy of appropriate certificate)	<b>Exam Passed</b>	<b>Board / University</b>	<b>Year of Passing</b>	<b>% of Marks</b>
		10 <sup>th</sup>			
		10+2			
		Diploma			
		B.Tech			
Formulae for Calculation of Percentage obtained in Diploma/Degree:- $\% \text{age} = (\text{Sum of marks obtained in all semesters} / \text{Sum of maximum marks of all semesters}) * 100$ Wherever CGPA/OGPA/DGPA or Letter Grade in a degree / diploma is awarded, its equivalent percentage of marks must be indicated in the application form as per norms adopted by University/Institute. If Class/ Division and percentage is not indicated in the Certificate or Mark sheet, the applicant shall submit the conversion formula for deriving CGPA to percentage equivalence from the concerned University/Institution, failing which the application is liable to be rejected.					



07.	<b>CATEGORY:</b> (Put ✓ mark) (Attach attested copy of Certificates in support of SC /BC)	a) General b) Scheduled Caste (SC). c) Backward Caste (BC).			
08.	<b>DATE OF ACQUIRING 1<sup>ST</sup> / 2<sup>ND</sup> CLASS MANAGER'S/OVERMAN/SURVEYO R/MINING SIRDARSHIP CERTIFICATE OF COMPETENCY UNDER THE CMR, 1957/2017</b>				
09.	<b>GENDER:</b>				
10.	<b>NATIONALITY:</b>				
11.	<b>PLACE OF BIRTH</b>				
12.	<b>STATE OF PERMANENT RESIDENCE</b>				
13.	<b>LANGUAGES KNOWN:</b>	Read: - Write: - Speak:-			
14.	<b>E-MAIL ADDRESS:</b>				
15.	<b>MOBILE NO. / CONTACT NO.:</b>				
16.	<b>EXPERIENCE:</b> (Starting with the current Designation / Organization)  (May mention designation wise experience separately in details)	<b>Designation</b>	<b>Organization</b>	<b>From / To</b>	<b>Job description</b>

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage my candidature is liable to be cancelled.

Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature of the Candidate)

\* for examinations wherein Grade Points / Grades are assigned, convert to nearest percentage of marks.\*\* may attach extra sheets if required.



**Annexure -B**

**Specimen copy of Experience Certificate for the posts of Manager / Assistant Manager/ Assistant Manager-Under Manager/Surveyor / Overman/ Mining Sirdar**

GOVERNMENT OF INDIA

**MINISTRY OF LABOUR AND EMPLOYMENT**

DIRECTORATE GENERAL OF MINES SAFETY

Certificate of practical experience granted by the Manager / Owner to a candidate for grant of Manager's/Asst. Manager/ Assistant Manager-Under Manager/ Surveyor's /Overman's / Foreman's / Sirdar's / Mate's / Blaster's Certificate of Competency under \*the Coal Mines Regulations, 1957/2017 / \* the Metalliferous Mines Regulations, 1961.

I, \_\_\_\_\_ being the \*Manager / Owner  
of \_\_\_\_\_ ('#' \_\_\_\_\_) Mine  
belonging to \_\_\_\_\_ do hereby certify that  
Shri / Kumari / Smt. \_\_\_\_\_ \*Son / Daughter / Wife of  
Shri \_\_\_\_\_ (whose signature is appended), worked in the above  
mine  
from \_\_\_\_\_ to \_\_\_\_\_. During \*his/her term of aforesaid work, \*he / she has  
obtained practical experience as detailed overleaf. The duties connected with \*his/her work have involved \*his/her  
continuous attendance at the mine and have been efficiently performed by \*him/her.

I believe \*him/her to be of good character, fit and proper person for grant of certificate of competency.

.....  
.....

(Signature of Manager / Owner with date and office seal)

Manager's Certificate No.

Name of Mine:

Name of Company / Owner:

Post Office:

District

:State:

Pin:

.....  
(Signature of Candidate)

Note:\*Delete whichever is not applicable



Sl. No.	Particulars of practical experience(a)	Place of experience Below ground /Open-cast / Above ground (b)	Period of Practical experience (c)		Total experience		
			From	To	Years	Months	Days
Grand Total							

During the above period	In below ground workings	In open-cast workings	In all
(d) Average Monthly Output (FOR COAL MINE)			
(e) Average Daily Employment (FOR METAL MINE)			

.....  
 .....  
 (Signature of Candidate)

.....  
 .....  
 (Signature of Manager / Owner with date and office seal)

Name of Mine:

**Instructions: -**

- (a) (i) Non statutory capacity like general mining / supporting / drilling / blasting / depillaring etc.  
 (ii) Statutory capacity as a Mining Sirdar / Mate / Overman / Foreman / Assistant Manager etc.
- (b) State whether above ground or open-cast or below ground working.
- (c) State specially the period spent by the applicant in different mining operation, or surveying operation as the case maybe, if the employment has not been such as to involve continuous attendance of the applicant at the mine, whether underground or above ground or open-cast and in what capacity.

**Note:** Experience certificates, not issued by or not having the official seal of the Mine Manager / Owner of the mine, shall not be valid.