



**INVITATION OF APPLICATIONS FOR SELECTION OF FACULTY AND INSTRUCTORS ON FULL TIME CONTRACT BASIS AND VISITING BASIS AT MTI POWAI**

Last Date for submitting the application is **18.12.2024 1700HRS**

Tentative Date of Interview **23.12.2024 & 24.12.2024**

Maritime Training Institute (MTI), Powai is a training institute of the Shipping Corporation of India Ltd. (SCI), which is Government of India 'Navaratna Enterprise'. At MTI, we invite applications for empanelment of faculties and instructors on full time contract basis and visiting basis (visiting means as and when required) for the Nautical subjects/courses and Marine Engineering subjects/courses.

**NO. OF POSTS:**

<b>Post</b>	<b>Full time contract basis</b>	<b>Visiting basis (as &amp; when required)</b>
Nautical Faculty	05 Nos.	12 Nos.
Nautical Faculty (Passenger Ship experience)	01 Nos.	-
Engineering Faculty	02 Nos.	05 Nos.
Radio Officer/ Faculty	Nil	03 Nos.
Electro Tech Officer/Electrical Officer	01 No.	02 Nos.
Naval Architect	Nil	01 No.
Academic Faculty(Two each for Applied Physics, Applied Maths, English &Electronics)	Nil	08 Nos.
Nautical Instructors	01 No.	06 Nos.
Engg. Instructors	01 No.	03 Nos.
IT Instructor	01 No.	Nil
Course Booking	01 No.	Nil
Workshop Instructors (Special Trade)	Nil	06 Nos. (one each for engine fitting, carpentry, Applied physics, Plumbing, Welding and Yoga)
Physical Training Instructor	Nil	01 No.
Medical Officer (MBBS)	Nil	02 Nos,
Medical Instructor	Nil	02 Nos.
Hostel Warden (Lady)	Nil	02 Nos.
Hostel Warden	Nil	01 No.



### **TERMS OF APPOINTMENT:**

Selection will be on full time contract basis and Visiting basis (as and when required). The period of empanelment of full time contract, visiting faculty and instructors on visiting basis will be for Two (2) years only.

<b>Items\Faculty Type</b>	<b>Full Time Contract Faculty</b>	<b>Visiting Faculty</b>	<b>Full Time Contract Instructors</b>	<b>Visiting Instructors</b>	<b>Subject Matter Expert</b>
<b>Period of Contract</b>	2 Years	2 Years	2 Years	2 Years	2 Years
<b>Place of Posting</b>	MTI Powai	MTI Powai	MTI Powai	MTI Powai	MTI Powai
<b>Remuneration/Honorarium</b>	Rs. 1,35,000/- per month (Lumpsum)	Rs. 1200/- per hour	Rs.45000/- Per month (Lumpsum)	Rs. 1250/- per day	Rs. 900/- per hour
<b>Conveyance</b>	NA	Rs. 500/- Per day	NA	Rs. 300/- Per day	Rs. 500/- Per day
<b>Minimum Working Hours</b>	07H45M per day from Monday to Saturday	Requirement Basis	07H45M per day from Monday to Saturday	Requirement Basis	Requirement Basis
<b>Leaves</b>	30 days PL on Pro-rata basis	NA	30 days PL on Pro-rata basis	NA	NA
<b>Accommodation</b>	NA	NA	NA	NA	NA
<b>Notice Period</b>	30 days on either side	30 days on either side	30 days on either side	30 days on either side	30 days on either side
<b>Medical</b>	Pre employment Medical Checkup by SCI-MTI	DG Certified Medical Practitioner Yearly Fitness Certificate	Pre employment Medical Checkup by SCI-MTI	DG Certified Medical Practitioner Yearly Fitness Certificate	DG Certified Medical Practitioner Yearly Fitness Certificate

Please note Visiting Faculty/Instructors/Subject Matter expert working in other institutes needs to submit undertaking to MTI teaching hours are not exceeding 18 hours in a week as per DG Mandate.



## **QUALIFICATION:**

Qualification of the faculties and Instructors will be same irrespective of their empanelment type i.e. full time contract or visiting basis.

<b>Sr. No.</b>	<b>Qualification</b>	<b>No. of Vacancies</b>	<b>Minimum Requirement</b>	<b>Preference will be given basis</b>
1	<b><u>Nautical Faculty:</u></b> Holding COC of Master Mariner (Foreign Going Ship) issued by DG Shipping.	5 (Full) 12 (Visiting)	Must have sailing experience on merchant ships as a management officer for a total of 7 Years or more. At least 2 Years of Command experience.	<i>Preference will be given to faculty with 2 Years of experience of teaching/training for Chief Mates, Masters COC courses , VICT/TOTA, TSTA, AECS Certified and Simulator courses, such as ROC, ARPA, ECDIS, etc.</i>
2	<b><u>Nautical Faculty Passenger Ship:</u></b> Holding COC of Master Mariner (Foreign Going Ship) issued by DG Shipping.	1 (Full)	Must have sailing experience on Passenger ship as a management officer for a total of 1 Years or more.	<i>Preference will be given to faculty with 2 Years of experience of teaching/training for Chief Mates, Masters COC courses , VICT/TOTA, AECS, TSTA and Simulator courses, such as ROC, ARPA, ECDIS, etc</i>
3	<b><u>Marine Engineering Faculty:</u></b> Holding COC of Marine Engineer Officer Class I (Unlimited Horse Power) of a Foreign Going Ship by D.G. Shipping.	2 (Full) 5 (Visiting)	Must have sailing experience on merchant ships as Engineer officer for a total of 7Yearsormore.	<i>Preference will be given to faculty with experience of teaching/training for GME, Class-IV MEO, Class-I &amp; II MEO COC courses and courses, such as LNG, TASCO, GASCO etc.</i>
4	<b><u>Radio Officer/GMDSS Faculty:</u></b> Holding COP Second Class/General Class of Radio Officer issued by Ministry of Communications, New Delhi. Holding valid GMDSS GOC Certificate (Indian) issued by Ministry of Communications & Information Technology	3 (Visiting)	Must have sailing experience on merchant ships for 5 years or more as a Radio officer.	Preference will be given to candidates with Indian COP II Class or ROGC & VICT/TOTA, TSTA
6	<b><u>Naval Architect :</u></b> Graduate in Naval Arch from AICTE registered colleges.	1 (Visiting)		Preference will be given to experience in Ship building In addition VICT or TOTA Certification will be preferred.



7	<b>Academic Faculty:</b> (Subject: Applied Physics, Applied Maths, English & Electronics) Mandatory Master's Degree in resp branch.	8 (Visiting)	Must have teaching experience of 3 years or more as a Lecturer or Professor in respective subject.	
8	<b>Instructors:</b> Deck Petty Officer OR from Ex Indian Navy Seaman Branch OR Engine Petty Officer OR from Ex Indian Navy Engineering Branch.	2 (Full) 09 (Visiting)	Must have sailing experience of Deck Petty officer on Merchant Ships OR must have sailing experience or served on the Naval ships. OR Must have sailing experience as an Engine Petty Officer on Merchant Ships or must have sailing experience or served on the Naval ships. TOTI or VICT is must.	
9	<b>Workshop Instructors:</b> Instructors for skills such as Engine Fitting, Carpentry, Physics and Yoga. Instructor to possess trade certificates from ITI or equivalent (experience) acceptable to DG Shipping.	6 (Visiting)	Instructors in employment / contract / empanelment at DGS approved Pre-sea training Institutes for 3 years or more are exempted from the requirement of trade certificates.	
10	<b>Electro Tech Officer/Electrical Officer:</b>  *:- Empanelment will be done after installation of Electrical Lab	1 (Full)* 2 (Visiting)	Should have sailing experience as electrical officer or should be having experience as ETO. Should be VICT Or TOTA Certified.	
11	<b>Physical Training Instructor:</b>	1 (Visiting)	Should have two years of experience of Physical Training.	Preference will be given to ex-armed forces APTC.
12	<b>Medical Officer:</b> Should have at least MBBS Degree.	2 (Visiting)	Should have experience of 3 Years.	Preference will be given to candidates having 3 years of experience in Training Institute



13	<b><u>Medical Instructor:</u></b> Should be at least B.Sc. Nursing	2 (Visiting)	Should be at least having Two Years of Experience.	Preference will be given to candidates having experience in training institute
14	<b><u>IT Instructor:</u></b> Should be at least Computer Diploma Holder	1 (Full)	Should be at least having Three Years of Experience.	Preference will be given to candidates having experience in training institute.
15	<b><u>Course Booking Officer:</u></b> Should be at least Diploma Holder with basic knowledge of Computers	1 (Full)	Should be at least having Three Years of Experience.	Preference will be given to candidates having experience in training institute
16	<b><u>Lady Hostel Warden:</u></b> Should be at least Graduate	2 (Visiting)	Should be at least having Two Years of Experience.	Preference will be given to candidates having experience in training institute and ex-armed forces.
17	<b><u>Hostel Warden:</u></b> Should be at least Graduate	1 (Visiting)	Should be at least having Two Years of Experience.	Preference will be given to candidates having experience in training institute and ex-armed forces.

*1 Experience requirement to be met as on 01.11.2024.*

*2 Faculty members having teaching experience of Mates, Chief Engineers and Masters COC courses and hands-on knowledge of Simulators will be given preference. TSTA is desirable.*

*3 Preference will be given to applicants for faculties below 65 years of age, and with teaching experience in similar maritime training institutes.*

*4 Applicants should possess D.G. approved certificate of Vertical Integration Course for Trainers, erstwhile known as Training for Trainers and Assessors (TOTA) / Training for Trainers and Instructors(TOTI).*

### **AGE:**

The age of the applicant for the post of visiting faculty should not be more than 70 years as on 1<sup>st</sup> November 2024 as per DGS Guidelines. He or She Should be physically and mentally fit for carrying out the duties as required.

The age of the applicant for the post of full time contract faculty should not be more than 68 years as on 1<sup>st</sup> November 2024. He or She Should be physically and mentally fit for carrying out the duties as required.

Age of the applicant for the post of Instructor should not be more than 63 years as on 1<sup>st</sup> November 2024. He or She Should be physically and mentally fit for carrying out the duties as required.



## **EMOLUMENTS:**

Remuneration for Full time contract faculty will be Rs.1, 35,000/- per month (TDS as per Income Tax Dept. guidelines).No other perks, allowances or conveyance will be paid extra other than Remuneration.

Honorarium paid to visiting faculty will be Rs. 1200/- per hour and conveyance of Rs. 500/- per day to Master Mariners / Chief Engineers for all courses.

Remuneration for Full time contract instructors will be Rs.45,000/- per month (TDS as per Income Tax Dept. guidelines). No other perks, allowances or conveyance will be paid extra other than Remuneration.

For faculty other than Master Mariner / Chief Engineer, the honorarium will be paid at Rs. 900/- per hour and conveyance of Rs.500/-per day.

Honorarium paid to visiting instructor will be Rs. 1250/- per 8 Hours shift and conveyance of Rs. 300/- per day. Conveyance will be paid per day basis i.e. to and fro.

The honorarium rates are subject to change as per management discretion of MTI (SCI).

## **OTHER TERMS & CONDITIONS:**

Other terms & conditions of the empanelment (for both – full time contract and visiting basis) will be laid out in the Empanelment Letter / Offer letter extended to the selected applicants.

## **SCOPE OF WORK:**

The scope of work will include academic and non-academic activities (Including Course development) at SCI-MTI. Reporting and other details shall be elaborately laid out in the Empanelment Letter / Offer Letter, if selected.

## **HOW TO APPLY:**

The interested candidates may submit physical application to Principal on below mentioned address or send email to Principal MTI with copies in support of Essential qualification, experience, copy of proof of Date of Birth, copy of COC, INDOS, TOTA/VICT/TOTI certificate. Candidates above 65 years of age also need to submit medical certificate from DGS certified medical practitioner as per DGS guidelines.



The applications should be submitted on or before **18.12.2024, 1700 hrs.**

To,  
The Principal,  
Maritime Training Institute,  
The Shipping Corporation of India Ltd.,  
52-C, Adi Shankaracharya Marg,  
Powai, Mumbai -400 072  
Email ID:- principalmti@sci.co.in  
Tel No:- 022-2571-6017

**SELECTION PROCESS:**

Selection process contains only interview. Candidates who are found eligible as per above mentioned eligibility criteria would be considered for the selection process. Shortlisted candidates will be called for Personal Interviews (physical) and **time and date of the interview will be intimated only to the shortlisted candidates through email.** The interviews will be conducted physically at The Shipping Corporation of India Ltd. – Maritime Training Institute, 52-C, Adi Shankracharya Marg, Powai, Mumbai – 400 072. Candidates have to make their own arrangements for stay in Mumbai during the interview and no travelling allowances be paid. On special requests, online interview may be considered for candidates on prior intimation.

**IMPORTANT:**

THIS REQUIREMENT IS PURELY ON CONTRACT/VISITING BASIS AND WILL NOT LEAD TO ANY PERMANENT EMPLOYMENT WITH SCI.

CANVASSING IN ANY FORM MAY ATTRACT DISQUALIFICATION.

THE SCI-MTI RESERVES THE RIGHT TO ACCEPT OR REJECT ANY APPLICATION, AND DECISION OF THE INSTITUTE WILL BE FINAL AND BINDING.

DO NOT LEAVE ANY SPACE OF THE APPLICATION FORMAT BLANK.

THERE IS NO HOURS GUARANTEE FOR THE VISTING FACULTY AND INSTRUCTORS



## Application Format

With reference to your advertisement, I submit my application in the prescribed format for the post of \_\_\_\_\_ in your organization. (Please mention if the application is for full time contract basis OR visiting basis OR both).

1. Post Applied for :

2. Full Name :  
(First name/Middle Name/Surname,  
Mention Mr./Mrs./Ms)

3. Date of Birth(DD/MM/YYYY) :

4. Age as on 01/11/2024 :  
(YRS/MONTHS/DAYS)

5 Permanent Address :

6 Address for Communication :

7 Telephone Number(with STD code):

8 Mobile number :

9 E-mail :

10 Educational Qualification :

PLEASE AFFIX  
YOUR RECENT  
PASSPORT SIZE  
PHOTOGRAPH  
HERE AND  
SIGN ACROSS





11 Professional Qualification :

1. Certificate of Competency  
:Date of Issue/Place of Issue

12 Total experience :

13 Certificate Details : .

Course Name	Certificate No.	Issue Date	Issuing Authority
VICT/TOTA			
AECS			
TSTA			

14 Reference person (with Mob. No.):

15 Disclosure of relatives working  
:in SCI(please furnish details)

16 Particulars of experience(Latest first):

Sr. No.	Organization	Designation	Place of Posting	From dd/mm/yyyy	To dd/mm/yyyy	Total Service	Nature of Work/Activities carried out

Please state your teaching experience, if any:

Sr. No.	Organization /Institute	Subjects Taught	From dd/mm/yyyy	To dd/mm/yyyy	Total Years	TOTA Yes or No

I, hereby, declare that I have carefully read and understood the instructions supplied to me and that all the entries in this form are true to the best of my knowledge.

Place:

Date:

Signature of Applicant: