



GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF MEDICAL EDUCATION, ASSAM
SIXMILE, KHANAPARA, GUWAHATI-22,
Website-www.dme.assam.gov.in, E-mail: dmeassam@gmail.com

No.DME/Recruitment/23/2023/2845

Dated: 26/12/2024

ADVERTISEMENT

In addition and in partial modification of advertisement vide No.DME/Recruitment/23/2023/20331, Dated: 01/02/2023, online applications are invited from the citizens of India as defined under Article 5 to 8 of the Constitution of India for filling up of 765 nos of vacancies of different Grade-III (Non-Technical) posts in different Medical College and Hospitals as well as Dental College, Nursing College, Paramedical Institutes etc. of the State under the establishment of the Directorate of Medical Education, Assam. **The number of posts mentioned is indicative only and may vary at the time of final selection on either side.**

The Online application form shall be available from **05/01/2025 to 16/01/2025 till 11:59 PM.** at the official website of the Directorate of Medical Education, Assam i.e. www.dme.assam.gov.in . Candidates who had already applied for various Grade-III (Non-Technical) posts vide advertisement No.DME/Recruitment/23/2023/20331, Dated: 01/02/2023 need not apply again. However, those who had applied earlier for different Grade-III (Non-Technical) posts, their candidature shall now be considered as per this advertisement.

Eligibility Criteria & other details:

The statement showing the name of post, requisite qualification, Scale of Pay with Grade Pay and other allowances as admissible as per ROP, 2017 rules, of the above mentioned posts are shown below:

(Grade-III: Non-Technical Posts)

Sl No.	Group of posts	Minimum requisite qualification	Pay Scale	Grade Pay
1	Dietician	Graduate in Home Science or equivalent as Human Nutrition and Dietetics as a part of curriculum	Rs. 14000-70,000	8700
2	Librarian	Degree in Library Science from a recognized university with 1 year diploma/certificate in computer application	Rs. 14000-70,000	8700
3	Scientific Assistant	Degree in science with Physics, Chemistry and Biology from recognised Institute	Rs. 14000-70,000	8700
4	i) Accountant ii) Cashier	B.Com with 1 year diploma/ certificate in computer application	Rs. 14000-70,000	8000

5	Health Educator	Bachelor Degree in Arts/Science/ Commerce with Diploma in computer application from a recognized institute	Rs. 14000- 70,000	7600
6	Steno Cum Computer Operator	HSSLC or equivalent with 1 year diploma/certificate in Steno typing and 1 year diploma/certificate in computer application	Rs. 14000- 70,000	7400
7	Health Educator cum Sanitary Inspector	Bachelor Degree in Arts/Science/ Commerce with Diploma in computer application from a recognized institute	Rs. 14000- 70,000	6800
8	i) Account Assistant ii) Clerk cum Record Keeper iii) Clerk-cum-Record Keeper-cum-Computer Operator iv) Coding Clerk v) Coding Clerk/Record Keeper vi) Computer Operator vii) Documentalist viii) Junior Assistant ix) LDA/ Computer Operator cum Clerk/ DTP Operator x) LDA-cum-computer Operator xi) Lower Division Assistant xii) Receptionist xiii) Receptionist cum Clerk xiv) Record Clerk xv) Record Keeper Cum Clerk Cum xvi) Computer Operator xvii) Store Keeper xviii) Store Keeper cum Clerk xix) Store Keeper-cum-Clerk-cum xx) Computer operator xxi) Store Keeper-cum-Record Clerk	HSSLC or equivalent with 1 year diploma/certificate in computer application	Rs. 14000- 70,000	6200
9	i) Steno-Typist ii) Stenographer iii) Steno-Typist/Stenographer	HSSLC or equivalent with 1 year diploma/certificate in Steno typing and 1 year diploma/certificate in computer application	Rs. 14000- 70,000	6200
10	i) Assistant Librarian ii) Library Assistant	HSSLC or equivalent with 1 year diploma/certificate in computer application	Rs. 14000- 70,000	5600
11	Laboratory Assistant	HS (Sc) or equivalent passed	Rs. 14000- 70,000	5600
12	i) Statistical Assistant ii) Statistician	HSSLC passed with Mathematics/ Statistics as one of the subjects at HSSLC level with 1 year Diploma in Computer Application	Rs. 14000- 70,000	5600
13	i) Driver ii) Van Driver	HSLC or equivalent passed along with valid LMV License issued by Competent Authority	Rs. 14000- 70,000	5000

1. **Eligibility Criteria:**

The candidates must possess valid Employment Exchange Registration Certificate of the State of Assam.

2. **AGE LIMIT**

The category-wise age limit as on **01-01-2024** is as under :- (*except those who applied as per the earlier advertisement*).

Sl. No.	Category	Minimum age (in years)	Maximum age (in years)
1	UNRESERVED	18	40
2	OBC / MOBC	18	43
3	SC/ ST	18	45
4	PWD	18	50

3. **APPLICATION FEE:** No fee is required to be paid.

4. **Selection Process:**

- Selection process shall be notified in the official website of the Directorate of Medical Education, Assam (www.dme.assam.gov.in) in due course of time.
- Group-wise merit lists will be prepared and selected candidates will be provisionally appointed against any of the posts in the group as advertised.

5. **Reservation of posts :**

- All constitutional reservation of posts will be as per prevailing Government rules / norms.
- The reservation of posts for women (RFW) and Person with Disability (PwD) will be as per prevailing Government rules / norms.

6. **TERMS & CONDITIONS:**

Intending candidates are to check the official website of the Directorate of Medical Education, Assam (www.dme.assam.gov.in) for terms & conditions and other criteria of the recruitment process which will be published in due course of time.

Director of Medical Education, Assam

Memo No.DME/Recruitment/23/2023/2846-51

Dated: 26/12/2024

Copy to-

- The Commissioner & Secretary to the Govt. of Assam, Medical Education & Research Department, Dispur, Guwahati-6.
- The Director of Information and Public Relation, Assam, Dispur, Guwahati-6. He is requested to make necessary arrangement to publish the Advertisement Notice in 3 (three) leading daily newspapers i.e. English, Assamese, Bengali of the state in one issue.
- The Controller of Examinations, O/o DME, Assam, Six-Mile, Guwahati-22 for information and necessary action.
- The PPS to Hon'ble Chief Minister, Assam for kind appraisal of the Hon'ble Chief Minister.
- The PS to the Hon'ble Minister, Medical Education & Research, Assam for kind appraisal of the Hon'ble Minister
- Office copy.

26.12.24

Director of Medical Education, Assam